

TILSTON PARISH COUNCIL

Email: clerk@tilstonparishcouncil.co.uk
Website : www.tilstonparishcouncil.co.uk

7th March 2024

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the Tilston Parish Council to be held on **Thursday, 14th March 2024 at 7.00 pm at Tilston War Memorial Hall** where the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of personal and prejudicial interests from Members of the Parish Council on matters to be discussed at the Meeting.

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 9th January 2024 to be approved as a correct record and signed by the Chair of the Parish Council. (Minutes circulated).

4. APPLICATION FOR CO-OPTION OF COUNCILLORS

To consider an application from Mrs Edwin-Scott for a position of co-opted Councillors to Tilston Parish Council.

5. REPORT OF COUNCILLOR WADDELOVE - CHESHIRE WEST AND CHESTER COUNCILLOR

Councillor Waddelove to report on matters pertinent to the Parish.

6. PUBLIC FORUM

To receive any questions from Members of the Public relating to matters on this Agenda. The Open Forum will not exceed a maximum of 15 minutes in duration.

7. INTERNAL AUDITOR

To approve the appointment of Davenport Accountants as the Internal Auditor for the 2023-2024 Internal Audit and the fee payable of £130.00.

8. PLANNING MATTERS

The Parish Council to consider the following planning matters relating to developments in the Parish:-

- (i) New Planning Application/s
- (ii) Planning Decisions
- (iii) Ongoing Planning Applications (including appeals/enforcement issues and other planning matters)

9. BUDGET AND FINANCE

To consider and approve a report of the Clerk and Responsible Financial Officer (Report circulated).

To continue to appoint shires as the independent payroll provider for 2024-2025.

Per payslip charge £12.25 plus VAT

Full-service charge (monthly) Not applicable

Pension submission charge (monthly) Not applicable

Year-end P35 charge (annual charge) £32.50 plus VAT

Pension delegate (annual charge) Not applicable

New employee setup fee £6.50 plus VAT

Pension re-enrolment charge (every 3 years) £55.00 plus VAT

Backpay calculations (including review) £17.50 plus VA

10. WELCOME SPACE PROJECT

To receive an update report from Councillor Kenny.

11. CAR PARK AT REAR OF VILLAGE HALL

Councillor Kenny to report on developments to date. (Report circulated)

12. HIGHWAYS MATTERS

- Councillor R Horner to report on Car Parking on Church Road (Report circulated)
- Councillor Kenny to report on Flooding on Inveresk Road.

13. RELOCATION OF WASTE BINS

Councillor R Horner to report. (Report circulated).

14. D DAY CELEBRATIONS

To consider the role of the Parish Council in the Village D Day celebrations.

15. REPORTER ARTICLE

Members to agree articles for the Reporter and to ensure they are forwarded to Councillor J Horner.

16. FUTURE ANNUAL PARISH MEETINGS

To consider the date of future Annual Parish Meetings.

17. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.