

# TILSTON PARISH COUNCIL

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3rd July 2025

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Tilston Parish Council to be held on **Thursday, 10th July 2025 at 7.00 pm at Tilston War Memorial Hall** where the undermentioned business is to be transacted.

Yours faithfully

*M Clough*

Mrs M Clough  
Parish Clerk and Responsible Financial Officer

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

### 2. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 5<sup>th</sup> May 2025 to be approved as a correct record and signed by the Chair of the Parish Council. (Minutes circulated).

### 3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council on matters to be discussed at the Meeting.

### 4. PARISH COUNCILLOR CO-OPTION

To consider an application from Mr McWilliams to join the Parish Council by co-option.

### 5. REPORT OF COUNCILLOR WADDELOVE - CHESHIRE WEST AND CHESTER COUNCILLOR

Councillor Waddelove to report on matters pertinent to the Parish.

### 6. PUBLIC FORUM

To receive any questions from Members of the Public relating to matters on this Agenda. The Open Forum will not exceed a maximum of 15 minutes in duration.

### 7. ASSET REGISTER

Councillor Roberts to report. (Asset Register circulated)

### 8. RISK ASSESSMENT

Councillor Roberts to report. (Risk Assessment circulated)

### 9. TILSTON EVERGREEN CLUB

To formally acknowledge with thanks the kind purchase of defibrillator pads for the Community defibrillator.

## **10. OAK TREE MANAGEMENT**

To consider queries raised by the Tilston War Memorial Trustees in relation to the recent works completed on the oak tree.

## **11. PLANNING MATTERS**

To receive feedback from Councillor Eddleston on any planning applications.

Further information is available at the following link [Simple Search \(cheshirewestandchester.gov.uk\)](https://cheshirewestandchester.gov.uk)

### **• Planning Applications Considered Under the Provisions of the Standing Orders**

- (i) Reference Number: 25/01604/FUL  
Site Address: Maple Cottage Church Road Tilston Malpas SY14 7HB  
Proposal: Demolition of existing conservatory, window and door alterations including installations of rooflights. Conversion of existing store into ancillary accommodation, including a rear extension and increase of vehicle access.  
The Parish Council did not submit any comments relating to this proposal.
- (ii) Reference Number: 25/01140/FUL  
Site Address: Hobb Hill Farm Duckington Lane Tilston Malpas SY14 7DU  
Proposal: Change of use from agricultural building to a dwelling  
Comments submitted: That the Parish Council raises no objections to this proposal.

## **12. BUDGET AND FINANCE 2025-2026**

To consider and approve a report of the Clerk and Responsible Financial Officer (Report circulated).

## **13. HIGHWAYS MATTERS**

Councillor Johnson to report.

## **14. DATE OF NEXT MEETING**

To note that the next meeting of the Parish Council will be held on 11<sup>th</sup> September 2025 at 7.00 pm at Tilston War Memorial Hall.

## **15. URGENT ITEMS**

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

## **16. EXEMPT BUSINESS**

the Parish Council is asked to resolve that Members of the press and public be excluded from the meeting for the following item of business, as they contain exempt information under Section 100A(4) of the Local Government Act 1972

## **17. CAR PARK AT REAR OF VILLAGE HALL**

The Chair and Deputy Chair to report on the following:-

- (i) Update on Car Park project;
- (ii) That in light of recent events, to consider and agree the next steps in the Project;
- (iii) Approval to spend £750.00 on legal advice.