

TILSTON PARISH COUNCIL

Email: clerk@tilstonparishcouncil.gov.uk
Website : www.tilstonparishcouncil.gov.uk

31st December 2025

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Tilston Parish Council to be held on **Thursday, 8th January 2026 at 7.00 pm at Tilston War Memorial Hall** where the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. MINUTES

The Minutes of the proceedings of the Special Meeting of the Parish Council held on 13th November 2025 to be approved as a correct record and signed by the Chair of the Parish Council. (Minutes circulated).

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council on matters to be discussed at the Meeting.

4. REPORT OF COUNCILLOR WADDELOVE - CHESHIRE WEST AND CHESTER COUNCILLOR

Councillor Waddelove to report on matters pertinent to the Parish.

5. PUBLIC FORUM

To receive any questions from Members of the Public relating to matters on this Agenda. The Open Forum will not exceed a maximum of 15 minutes in duration.

6. GOVERNANCE

To approve the attached Publication Scheme.

7. PLANNING MATTERS

- To receive feedback from Councillor Eddleston on new planning applications.

Further information is available at the following link [Simple Search \(cheshirewestandchester.gov.uk\)](http://Simple Search (cheshirewestandchester.gov.uk))

(i) **Reference Number:** 25/03770/FUL

Site Address: Old Quarry Duckington Lane Tilston Malpas SY14 7DU

Proposal: Erection of storage building

(ii) **Reference Number:** 25/03903/TPO

Site Address: Lowcross Mill House Wet Lane Tilston Malpas SY14 7DW

Proposal: G1: Row of cypress - reduce to just above previous pruning points at approximately 3.5m above ground level. T1 - small maple tree (in front of row of cypress) - remove. TPO details: X/91/10221/ORD

- **Planning application considered under the provisions of the Standing Orders**

(iii) **Reference Number:** 25/03635/FUL

Site Address: Willow Cottage 19 Church Road Tilston Malpas SY14 7HB

Proposal: Single-storey rear extension and first-floor side extension, with remodelling works including alterations to window and door openings to the rear and side elevations and additional rooflights.

There were no comments submitted in respect of this application.

8. BUDGET-PRECEPT 2026-2027

To consider a report of the Clerk and Responsible Financial Officer. (Report circulated).

9. BUDGET AND FINANCE 2025-2026

To consider and approve a report of the Clerk and Responsible Financial Officer (Report circulated).

10. CAR PARK AT REAR OF VILLAGE HALL

The Chair and Councillor Eddleston to update the Parish Council, and the Members to consider any further proposals.

11. HILL FIELD

Councillors Edwin-Scott and Roberts to report.

12. WELCOME SPACE

The Chair to update the Parish Council.

13. HIGHWAYS MATTERS

Councillor Johnson to report.

14. ANNUAL PAY REVIEW

To consider the Annual Pay Review of the Clerk, from SCP 18 (£16.35) to SCP 19 (£16.62)

15. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on 12th March 2026 at 7.00 pm at Tilston War Memorial Hall.

16. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.